



Certified Business Analysis Professional

CBAP[®]

Exam Preparation Training Course

Certification provided by  **IIBA[®]** Endorsed
Education
Provider[™]

Why Bakkah?

Bakkah is a leading Saudi company that owns two subsidiaries: **Consulting Company and Learning Company**. With a team of highly experienced and certified professionals, we will help you capitalize on opportunities driven by proven business practices.

We help you obtain professional certificates that will take your career to the next level. Our Learning products focus on building and boosting capabilities by offering the best and latest internationally accredited training courses in various fields, including: Project Management, Human Resource, Business Analysis, Information Technology, Quality Management, Supply Chain Management and Logistics.

We are keen to use and keep up with the latest global learning methods and processes. Since our training courses are flexible and aligned with the global changes, this will ensure an ongoing learning process and build high-quality capabilities.



Bakkah in Numbers





Course Objective

- Review and discuss the business analysis tasks in practical life.
- Understand the relationships between the business analysis processes and disciplines.
- Review key terms, business analysis techniques, and competencies.
- Discuss the 5-Business Analysis perspective presented in BABOK® Guide.
- Gain a good understanding of the principles and activities described in the six knowledge areas of BABOK® Guide.
- Take the CBAP examination subject to fulfilment of the eligibility criteria.



Course Methodology

Online Training



8 Days – Online Training



Exam Simulation



Group Activity (Break-out Session) after each lesson



Access to additional References – Glossary/ Recommended Reading/ Syllabus



Material language will be in English



Targeted Audience



Individuals with significant experience in business analysis



Individuals with a CCBA™ designation



Product Managers



Non-BA consultants



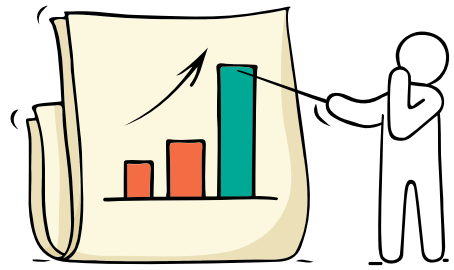
Change/Transformation Managers and Designers



Trainers



Hybrid Business Analysis professionals such as Quality Assurance (QA) professionals, Project Managers etc.



Course Outline



Introduction to Business Analysis & the BABOK 3.0

- CBAP Overview
- Introduction to BABOK Guide V3
- BABOK Guide Key Concepts



Elicitation and Collaboration

- Prepare for Elicitation
- Conduct Elicitation
- Confirm Elicitation Results
- Communicate Business Analysis Information
- Manage Stakeholder Collaboration



Business Analysis Planning & Monitoring

- Plan Business Analysis Approach
- Plan Stakeholder Engagement
- Plan Business Analysis Governance
- Plan Business Analysis Information Management
- Identify Business Analysis Performance Improvements



Requirements Life Cycle Management

- Trace Requirements
- Maintain Requirements
- Prioritize Requirements
- Assess Requirements Changes
- Approve Requirements



Strategy Analysis

- Analyze Current State
- Define Future State
- Assess Risks
- Define Change Strategy



Requirements Analysis and Design Definition

- Specify and Model Requirements
- Verify Requirements
- Validate Requirements
- Define Requirements Architecture
- Define Solution Options
- Analyze Potential Value and Recommend Solution



Solution Evaluation

- Measure Solution Performance
- Analyze Performance Measures
- Assess Solution Limitations
- Assess Enterprise Limitations
- Recommend Actions to Increase Solution Value



Underlying Competencies

- Analytical Thinking and Problem Solving
- Behavioral Characteristics
- Business Knowledge
- Communication Skills
- Interaction Skills
- Tools & Technology



Perspectives

- Agile
- Business Intelligence
- Information Technology
- Business Architecture
- Business Process Management



Techniques

- Acceptance and Evaluation Criteria
- Backlog Management
- Balanced Scorecard
- Benchmarking and Market Analysis
- Brainstorming
- Business Capability Analysis
- Business Cases
- Business Model Canvas
- Business Rules Analysis
- Collaborative Games
- Concept Modelling
- Data Dictionary
- Data Flow Diagrams
- Data Mining
- Decision Analysis
- Data Modelling
- Decision Modelling
- Document Analysis
- Estimation
- Financial Analysis
- Focus Groups
- Functional Decomposition
- Glossary
- Interface Analysis
- Interviews
- Item Tracking
- Lessons Learned
- Metrics and Key Performance Indicators (KPIs)
- Mind Mapping
- Non-Functional Requirements Analysis
- Observation
- Organizational Modelling
- Prioritization
- Process Analysis
- Process Modelling
- Prototyping
- Reviews
- Risks Analysis and Management
- Roles and Permission Matrix
- Root Cause Analysis
- Scope Modelling
- Sequence Diagrams
- Stakeholder List, Map, or Personas
- State Modelling
- Survey or Questionnaires
- SWOT Analysis
- Use Cases and Scenarios
- User Stories
- Vendor Assessment
- Workshops



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/BAKKAHINC
contactus@bakkah.net.sa
www.bakkah.net.sa

